**Request for images for Kick-off Meeting sent 21 Jan**

Dear CBF contacts

Linden, Kate and I have been invited to give a presentation at the **CB Festival’s Kick-off Meeting on 3 February**.  The purpose of this event is to bring together key Festival sites and partners to showcase some of the many projects that will be going on this year, as well as offering opportunities to network and develop positive future relationships with other stakeholders.  As such, we’re keen to make a good impression!

We’ve been asked to give a brief presentation to outline how CGT’s research projects are contributing to and enhancing the work of the Festival, and providing a legacy beyond the Tercentenary celebrations.

We want our presentation to be as vibrant and informative as possible to reflect the fascinating research you’re all doing and would **really, really appreciate it if you could send us any digital images** we could use to illustrate our talk.  The sort of things we have in mind are:

* archive images of Brown plans or documents
* historic maps of Brown sites
* images of Brown sites you’re working on (historic or contemporary)
* images of researchers at work either in archives or on site visits or at training events (they don’t have to be working on Brown, as long as they look like they might be!)

There’s no need to give us any additional information other than to identify the sites as we’ll just be giving a flavour of what you’re all doing, rather than going into any detail.  (NB The images you send will not be used commercially and will only be used for this presentation.)

As the presentation is only two weeks’ away, we’d be very grateful if you could send anything that fits the bill as soon as possible – sorry about the short notice but we’ve only just heard about the meeting ourselves, so could really do with your help putting this together.

With many thanks as always,

Caroline